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LOGNOTE - Chief, Operations Group, 20 February 1986

1. [] Following are minutes from this morning's staff meeting:

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- D/FBIS announced that the ESG biweekly meeting will change to a monthly format beginning 20 February. The three other group chiefs, or deputies in their absence, will attend.
- DDS&T Evan Hineman will be visiting Florida next week to look at various Agency activities. The visit will include a 26, 27 February visit to Key West Bureau.

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- D/FBIS announced that C/Ops will be briefing the DDS&T and ADDS&T on 3 March on the possible closure of Gulf Bureau. The intent is to get DDS&T concurrence in our planned activities. C/Ops will also be drawing up a schedule of action to be taken related to the possible closure.

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- The Associate Deputy Director for Intelligence, [] will be visiting FBIS next Wednesday. In addition to substantive briefings by the Chiefs of Operations, AG, and Prod, [] will brief the visitor on Modernization.

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- D/FBIS announced that the portfolio analysis exercise must be completed by next Thursday.
- The first running of the Security Awareness Program this week was poorly attended. D/FBIS told all group chiefs to encourage employees to attend. The schedule was issued by Admin Staff several days ago.
- I announced that Ops has developed a training program for new bureau chiefs. The program will begin 19 March to allow the new chiefs plenty of preparation time prior to assignment.

(cc: C/DRD, C/MOD)

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